
(Name and surname)

(Passport No.)

To: Department of International Relations
(University Name)

APPLICATION TO RETURN PAID TUITION FEE

(dd/mm/yyyy)

I, _____ born on _____ was enrolled for the _____
(Name and surname) (dd/mm/yyyy) (Master's/Bachelor's)
degree programme _____ from 1st _____ 201_.
(title of the programme) (September/February) (year)

I was not able to start my studies
due to _____

(Indicate the reason)

I request you to refund my tuition fee of _____ EUR to my personal bank account.
(Amount)

Bank account details are given below:

Name of the account holder: _____
Surname of the account holder: _____
Account number: _____
Bank Name: _____
Bank Code: _____
Bank Address: _____
Branch Name: _____
SWIFT Code: _____

(Name and surname)

(Signature)